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Part 1

1 You are a student in the senior class at Milton International College. It is a tradition at the college that the senior class organises an end-of-term activity, such as a party, and you have received a memo from the Principal asking you to write a proposal for this term's activity.

Read the memo below, on which you have made some notes and, on page 3, the advertisements that the Principal has sent to you and the results of a student questionnaire. Then, **using the information appropriately**, write your proposal to the Principal, outlining the problem with last year's activity, suggesting a suitable activity for this year and requesting some more money for it.

**M E M O**

*As you know, I have only recently become Principal of Milton and I am still learning about the college. I have been told that there is always an end-of-term activity and I look forward to attending this.*

*Could you tell me what last year's party was like and whether the students would like to do the same again?*

*The attached advertisements were delivered to the school this morning – are they of any use? Let me know what you think.*

*Could you also tell me as soon as possible if the end-of-term activity can be done within the same budget as last year?*

*Thank you.*

*Anna Martini*  
(College Principal)

No! Say why

Not enough - request more

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**Forest Manor Country Park**  
Special Offer  
**Barbecue, Disco** and use of **Swimming Pool**  
Group discounts – Phone for details  
(243757)

**The Venue Nightclub**  
**You provide the people, we provide the party!**  
Special discounts for group bookings  
  
Food available  
  
Just call 698246

**Sea Cruises around the Islands**  
Why not join us on our popular "Jazz and Snacks" party evenings?  
For more information call  
**Ron Bell's Pleasure Boats**  
(Tel: 306405)

**Results of Student Survey**

*What sort of end-of-term party do you want?*

<b>Party:</b>	indoors	27%	outdoors	73%		
<b>When:</b>	afternoon	3%	evening	97%		
<b>Food:</b>	cold buffet	40%	hot meal	45%	no food	15%
<b>Music:</b>	yes	80%	no	20%		

Now write your **proposal** to the Principal as outlined on page 2 (approximately 250 words). You should use your own words as far as possible.

## Part 2

Choose **one** of the following writing tasks. Your answer should follow exactly the instructions given. Write approximately 250 words.

- 2 You read the following announcement in a travel magazine.

**TOURISM – IS IT GOOD OR BAD FOR YOUR REGION?**

Do you think there should be more or less tourism in your region?  
What benefits does the tourist industry bring to your region?  
What would be the disadvantages of increased tourism?

Write and tell us your views.  
We will publish the most interesting articles.

Write your **article**.

- 3 You see this announcement in an international education magazine.

**BEST TEACHER COMPETITION**

*Everyone remembers their best teacher.*

We want you to nominate one of your teachers for our Best Teacher award. Send us your competition entry, telling us about the best teacher that you have ever had.

Your entry should:

- describe what this teacher taught you
- explain how this teacher has influenced your life
- tell us why this teacher deserves to win the award.

Write your **competition entry**.

- 4 An international student magazine has asked its readers to send in a review of **two** different internet websites that are useful for students. Write a review for the magazine in which you compare **two** different websites, including the following points:

- what kind of information each website contains
- how easy each website is to use
- why these sites are useful for students.

Write your **review**.

- 5 A student from a business school in an English-speaking country has arranged to spend two months on a work experience programme in your department. Your manager has asked you to write a letter to the student, welcoming him to your company, explaining what he will be expected to do and how he will benefit from this experience.

Write your **letter**.